

MINUTES OF THE NORTH BELLMORE UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING February 16, 2017

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The regular meeting of the North Bellmore Union Free School District Board of Education was held on Thursday evening, February 16, 2017, in the All Purpose Room of the Martin Avenue School at 2616 Martin Avenue, Bellmore, New York.

The following members of the Board of Education were present:

Nina Lanci, President  
John Ferrara, Vice President  
Melissa Cmar-Grote  
JoAnn DeLauter  
Peter Mayo

Also present:

Marie Testa, Superintendent  
Carol Eskew, Deputy Superintendent  
Janet Pollitt, Assistant Superintendent for Curriculum and Instruction  
Jason Fischetti, Director of Technology  
Lawrence Tenenbaum, District Counsel  
Jeanne Canavan, Board Secretary

- CALL TO ORDER** The meeting was called to order at 7:35 p.m. Mrs. Lanci led those present in the Pledge of Allegiance. Mrs. Lanci then read the District's Mission Statement.
- APPROVAL OF MINUTES** Mrs. DeLauter moved that the Board of Education approve the Minutes from the Regular meeting of January 12, 2017 and the special meeting of January 30, 2017. Mrs. Cmar-Grote seconded and the motion was carried 5-0.
- VISITORS** There were no questions relating to agenda items only.
- CORRESPONDENCE** Mrs. Lanci advised that correspondence was received and will be addressed by the Board.
- TREASURER'S REPORT** Mr. Ferrara moved that the Board of Education approve the Treasurer's Report for the month ended December 31, 2016. Mr. Mayo seconded and the motion was carried 5-0.
- BOARD COMMITTEE REPORTS/HIGH SCHOOL REPORTS** Mrs. DeLauter reported on the February 1 Board meeting. The Board recognized the Regeneron Science Competition Scholars, which includes former Park Avenue graduate, Rachel Jozwik. The One Voice, One Message Superhero 5K walk/run will be held on Saturday, March 25. The run will raise money for Rise Against Hunger, an organization that helps families in need. The route will be the same as last year. The 2017-18 school calendar was approved. Construction Change orders were approved for the Bond.

**FINANCE**

The Board of Education acknowledged the review of the warrants that have been approved by the Claims Auditor for the month of December 2016.

**BUDGETARY  
TRANSFERS**

Mr. Mayo moved that the Board of Education approve the budgetary transfers dated February 16, 2017. Mr. Ferrara seconded and the motion was carried 5-0.

**SUPERINTENDENT'S  
REPORT**

Mrs. Testa advised that schools were closed on February 9 and 10 due to the snow. According to the calendar, the second inclement weather make-up day is April 18, and it will be a Day 2. Mrs. Testa thanked Mr. Russo and the custodial crew for all their hard work with the snow removal. There was minimal damage due to the snowstorm. We are working on lighting across the district. We are waiting for good weather to safely replace some of the lights.

*Technology:* Mrs. Testa thanked Mr. Fischetti for working with eWorks, a non-profit organization, to recycle and reuse our electronic equipment.

We have received a complaint from the Office of Civil Rights regarding the handicapped accessibility of our website. Mr. Fischetti attended a webinar today to learn how to improve our website so that the district is in compliance. We have until March 14 to respond to the Office of Civil Rights Complaint. We are looking into the possibility of moving to Syntax to handle our website next year.

We received excellent feedback from the high school district on the training Leslie DiChiara provided regarding the applications our individual students are using and need when they move to the high school district.

We are looking into moving to Nvision which is replacing Finance Manager. The cost will be minimal. The biggest hurdle is that we will need to go about three weeks with no purchases orders. We will consider moving to Nvision next fall.

There is no change to the Smart Bond status.

*Curriculum and Instruction:* Mrs. Testa stated that she is very pleased that our professional development continues. Mrs. McNamara and Mrs. Pollitt sent out a survey to the teachers recently to get their input of what we can do to support them. Mrs. Testa added that we are excited to initiate EdCamp on Superintendent's Conference Day, March 10. It will be an open format where faculty members can volunteer to teach a workshop, share ideas, or facilitate a conversation on topics they are passionate about, as well as having a choice in the workshops that they participate in.

The Math Leaders, Mrs. McNamara, Mrs. Pollitt and the principals are looking at Envisions 2.0 as a math resource. They agreed to do a pilot into the end of the year and may possibly purchase, depending on feedback.

This week's after school professional development focused on Writer's Workshop.

*Budget:* Mr. Schissler is working on the 2017-18 budget. The Tax Cap is 1.26% and, with exceptions, we anticipate it in the 2% range. Right now, our projected budget-to-budget increase is the lowest in the community. This year we will be working with Syntax to put out our budget brochure.

*Special Education:* Ms. Eskew is working on an emergency CSE, after school services, training personnel and legal matters that involve confidential matters. A state Audit took place on the CPSE this week. We are looking to hire a .3 resource room teacher.

*Updates:* Mrs. Testa advised that the administrative team has been busy with observations and post observation conferences with the teachers. We are continuing to look at the kindergarten registrations and possible increase in the number of sections.

Mrs. Cmar-Grote asked Mrs. Testa if she visited other schools to see their man traps. Mrs. Testa stated that she went to several districts. Mrs. Testa shared that we need to discuss this with the district architect and explore the financial feasibility of installing man traps at each building. Years ago, the plan was taken out of the bond. The costs have changed since then.

**PERSONNEL REPORT** Mrs. Cmar-Grote moved that the Board of Education approve the following Personnel Report dated February 16, 2017. Mr. Mayo seconded and the motion was carried 5-0.

**A.1 Personnel Report**

**February 16, 2017**

***Certified Personnel:*** Upon recommendation of the Superintendent of Schools, be it resolved that the following persons be appointed as teachers in North Bellmore Union Free School District as indicated below. All assignments are at the discretion of the district. Leave replacements are paid on a per diem basis.

<u>Appointments:</u>	<u>Title</u>	<u>Step</u>	<u>Rate</u>	<u>Eff. Date</u>
8.1 Barrett, Shanel	Substitute Teacher		\$100/day	02/10/17
8.2 Burns-Hennelly, Mary	Substitute Teacher		\$100/day	01/31/17
8.3 Chiarelli, Christopher	Substitute Teacher		\$100/day	02/01/17
8.4 Coleman, Ashley	Substitute Teacher		\$100/day	02/16/17
8.5 De Beer, Carmin	Substitute Teacher		\$100/day	02/02/17
8.6 Frank, Alexandra	Substitute Teacher		\$100/day	02/07/17
8.7 Lanza, Kristina	Substitute Teacher		\$100/day	02/02/17
8.8 McCann, Sarah	Substitute Teacher		\$100/day	02/03/17
8.9 Mastropasqua, Marianna	Substitute Teacher		\$100/day	02/02/17
8.10 Savello, Erica	Substitute Teacher		\$100/day	01/27/17

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8.11	Fried, Lianna	Substitute Teacher		\$100/day	02/17/17
8.12	Maiale, Samantha	Lv. Repl. ESL Teacher	95%1M	\$302.51/day	02/14/17
8.13	Taylor, Corinne	Librarian	95%1M	\$302.51/day	02/01/17

**Family Medical Leave of Absence:**

8.14	Azus, Allison	Psychologist			2/3/17-5/12/17
8.15	Stabile, Amy	Speech Pathologist			1/27/17-4/28/17
8.16	Russo, Laura	Teacher K-6			2/6/17-3/3/17

**Resignation:**

8.17	Williams, James	Lv. Repl. ESL Teacher			2/16/17
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**Change to May 12, 2015 Personnel Report**

**Appointments:** (change of probationary period)

					<u>Probationary Period</u>
11.15	Vaccaro, Diane	Prob. ENL Teacher			9/1/15 – 9/1/18
11.16	Martelli, Nicole	Prob. ENL Teacher			9/1/15 – 9/1/18
11.17	Meiselas, Christine	Prob. Elem. Teacher			9/1/15 – 9/1/17
11.18	Meehan, Stephanie	Prob. Spec. Ed. Teacher			9/1/15 – 9/1/17
11.20	West, Jenna	Prob. Spec. Ed. Teacher			9/1/15 – 9/1/18

**Change to October 1, 2015 Personnel Report**

**Appointments:** (change of probationary period)

					<u>Probationary Period</u>
4.1	McNamara, Tillie	Dir. Of Ed. Programs and Staff Development			10/1/15 – 10/1/19

***Classified Personnel:*** Upon recommendation of the Superintendent of Schools, be it resolved that the following persons be appointed in North Bellmore Union Free School District as indicated below. All assignments are at the discretion of the district.

<b><u>Appointment:</u></b>	<b><u>Title</u></b>	<b><u>Step</u></b>	<b><u>Rate</u></b>	<b><u>Eff. Date</u></b>	
8.18	Perlin, Alexander		Food Svc. Hlpr PT	\$16.18/hr	02/08/17
8.19	Conte-Bedessi, Maria		Teacher Aide PT/Sub	\$17.10/hr	02/17/17

**Family Medical Leave of Absence:**

8.20	Roach, Mary Grace	Typist Clerk			12/23/16-2/1/17
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**Extension of Leave of Absence:**

8.21	Thomas, Janine	Teacher Aide PT			1/4/17-3/1/17
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**Termination:** (Declined position)

8.22	Farfone, Nanci	Monitor PT/Sub			1/13/2017
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**Change to December 12, 2016 Personnel Report**

**Family Medical Leave of Absence:** (change of effective date)

				<b><u>Eff. Date</u></b>
6.37	Roach, Mary Grace	Typist Clerk		11/21/16 – 1/31/17

**Addendum**

**A.1 Personnel Report**

**February 16, 2017**

***Certified Personnel:*** Upon recommendation of the Superintendent of Schools, be it resolved that the following persons be appointed as teachers in North Bellmore Union Free School District as indicated below. All assignments are at the discretion of the district. Leave replacements are paid on a per diem basis.

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<u>Appointment:</u>	<u>Title</u>	<u>Step</u>	<u>Rate</u>	<u>Eff. Date</u>
8.23 Weiner, Cheryl	Substitute Teacher		\$100/day	2/17/2017

**Classified Personnel:** Upon recommendation of the Superintendent of Schools, be it resolved that the following persons be appointed in North Bellmore Union Free School District as indicated below. All assignments are at the discretion of the district.

<u>Appointments:</u>	<u>Title</u>	<u>Step</u>	<u>Rate</u>	<u>Eff. Date</u>
8.24 Salvato, Kristen	Teacher Aide PT/Sub		\$17.10/hr	2/17/2017

**STAFF DEVELOPMENT REPORT**

Mr. Ferrara moved that the Board of Education approve the Staff Development Report dated February 16, 2017. Mr. Mayo seconded and the motion was carried 5-0.

**SPECIAL EDUCATION CPSE/CSE**

Mrs. DeLauter moved that the Board of Education approve the CPSE and CSE reports dated February 13, 2017. Mr. Mayo seconded and the motion was carried 5-0.

**CONSENT AGENDA**

Mrs. DeLauter moved that the Board of Education move to a consent agenda for agenda item Nos. 14.1 through 14.8. Mr. Mayo seconded and the motion was carried 5-0.

**CONTRACTS**

**BE IT RESOLVED**, that the Board of Education approve the following contracts for the 2016-17 school year:

- Apex Therapeutic Services
- Cleary School for the Deaf
- Creative Tutoring, Inc.
- Eliza Damasco
- The Hagedorn Little Village School
- Dr. Suanne Kowal-Connelly
- Nawrocki Smith LLP
- North Merrick UFSD
- Traceytalk Speech Pathologist PC
- Uniondale UFSD

**BUDGET REVISION**

**BE IT RESOLVED**, that the Board of Education approve a 2016-17 budget revision increase in the amount of \$27,953.41 for sick leave compensation payments for staff members retiring as of January 15, 2017 to be funded through the release of \$27,953.41 from the Employee Benefit Accrued Liability Reserve Fund.

**DONATIONS**

**BE IT RESOLVED**, that the Board of Education accept a donation from Box Tops for Education in the amount of \$1,048.60 to be used to purchase Writers Workshop supplies and Mentor texts to be used by the Saw Mill Road School students.

**DONATIONS**

**BE IT RESOLVED**, that the Board of Education accept a donation from Box Tops for Education in the amount of \$476.60 to be used for the STEAM program for all Newbridge Road School students.

**POLICIES**

**BE IT RESOLVED**, that the Board of Education accept the following revised policies for a first reading and adoption:

- 0100 Non-Discrimination and Equal Opportunity
- 1900 Parental Involvement
- 5151 Homeless Students
- 5152 Admission of Non-Resident Students
- 8330 Authorized Use Of School-Owned Materials and Equipment

**MEMORANDUM OF EMPLOYMENT**

**BE IT RESOLVED**, that the Board of Education approve a Memorandum of Employment for Interim Assistant Superintendent for Business, Mark Schissler, for the term, July 1, 2017 – June 30, 2019.

**EXCESS OF EQUIPMENT**

**BE IT RESOLVED**, that the Board of Education approve the excess of the following equipment:

<u>Equipment</u>	<u>Model</u>	<u>Qty.</u>	<u>Original Purchase date</u>	<u>Reason for Excess</u>
Laptops	Dell Inspiron 2200	32	2006-2008	End of Life/no longer compatible
Monitors	Dell 17"	12	2005-2007	Bad LED displays
Projectors	SMART 45, 55	19	2002-2003	End of Life
Servers	Poweredge	7	2002-2004	End of Life, Out of warranty
Hard drives, switches, keyboards	N/A	6 Boxes (100pcs)	N/A	Broken, non-functional
Dell Computers	745,755,390	7	2009-2010	End of Life/no longer functional
TV's	Sony, JVC	3	1997-2000	Broken, non-functional
Typewriters	Pitney Bowes	2	N/A	Broken, non-functional
Printers	Dell 1710, 1720,1110	19	2006-2009	Unrepairable

**EMPLOYMENT AGREEMENT**

**BE IT RESOLVED**, that the Board of Education of the North Bellmore Union Free School District hereby approves the intermittent leave for Ms. Lindsay Rich, subject to the following terms:

1. The intermittent leave shall commence on February 27, 2017 and shall expire on April 19, 2017.
2. During the period of the intermittent leave, Ms. Rich shall not work more than the equivalent of three full work days per six-day work cycle. Ms. Rich may work whole or half days or spread her hours out over the course of such

- EMPLOYMENT AGREEMENT** six-day work cycle. The work may take place in the District or at a remote location.  
3. During the period of the intermittent leave, Ms. Rich shall be compensated at a rate of \$63.37 per hour, which equates to \$411.88 per day. Such compensation will be subject to Ms. Rich's weekly submission of time records indicating the date, time and brief description of the work performed.
- OLD BUSINESS** There was none.
- VISITORS** There was none.
- EXECUTIVE SESSION** On a motion by Mrs. DeLauter, seconded by Mr. Mayo and carried 5-0, the Board of Education agreed to enter into Executive Session at 8:00 p.m. to discuss a particular personnel matter.
- ADJOURNMENT** On a motion by Mrs. DeLauter seconded by Mr. Mayo and carried 5-0, the meeting was adjourned at 10:15 p.m.

Respectfully submitted,

Jeanne Canavan, Board Secretary

Mark Schissler, District Clerk