



NORTH BELLMORE UNION FREE SCHOOL DISTRICT

BOARD OF EDUCATION
AGENDA – JULY 1, 2019

Reorganization Meeting

Martin Avenue School
2616 Martin Avenue, Bellmore, NY 11710

7:30 PM

The Board will enter into Executive Session at 6:30 PM and will re-enter Public Session at 7:30 PM.

1. Call to Order

2. Pledge of Allegiance

3. District Mission Statement – Our mission is to inspire all students to be confident, passionate learners with the courage and skills to lead their lives with integrity, while contributing to our global community with creativity and compassion.

4. Appointments to the Board of Education

5. Election of Board of Education President

The Clerk will conduct the election for President, who will then assume the duties of the presidency. (Administer Oath)

6. Election of Board of Education Vice President

The President will conduct the election of the Vice President. (Administer Oath)

7. Board Officers / Board Committees / Bellmore Merrick CHSD Board

BE IT RESOLVED, that the North Bellmore Board of Education approves the following Board Committee appointments for the 2019/20 school year:

7.1 Audit Committee _____

7.2 Policy Committee _____

7.3 Districtwide School Safety Committee _____

7.4 District Shared Decision Making Team _____

7.5 District Mental Health and Wellness Committee _____

7.6 Official Voting Delegate to NYS School Boards Association Annual Meeting

7.7 Voting Delegate Alternate to NYS School Boards Association Annual Meeting

7.8 NYS School Board Association Advocacy Liaison _____

7.9 Bellmore Merrick CHSD Board of Education _____ & _____

8. Appointments

BE IT RESOLVED, that the North Bellmore Board of Education approves the appointment of the following for the 2019/20 school year:

8.1 District Attorney – Ingerman Smith LLP

8.2 External Auditor – Nawrocki and Smith

8.3 Internal Auditor – Questar III

8.4 Claims Auditor – RS Abrams

8.5 Accountant – Cullen and Danowski

8.6 School Architect – John Grillo

8.7 Board Secretary – Jeanne Canavan

8.8 District Treasurer – Barbara Fillios

8.10 Records Access Officer – Jacqueline Rehak

8.11 Asbestos Related Activities & AHERA Compliance Designee – Richard Russo

8.12 Purchasing Agent – Jacqueline Rehak

8.13 School Physicians – Dr. Eric Last and Dr. Susanne Kowal-Connelly

8.14 Title IX Compliance Officer – Carol Eskew

8.15 District Mental Health and Wellness Coordinator – Janet Pollitt

8.16 Homeless Liaison – Carol Eskew

8.17 Dignity Act Coordinator – Marie Testa

8.18 Bond Council – Hawkins, Delafield and Wood LLP

8.19 Fiscal Advisors – Capital Market Advisors

8.20 District Clerk – Jeanne Canavan

8.21 School District Chief Emergency Officer – Marie Testa

8.22 Data Privacy Officer – Jason Fischetti

8.23 Districtwide School Safety Team –

Marie Testa, Superintendent of Schools

Carol Eskew, Deputy Superintendent

Janet Pollitt, Assistant Superintendent for Business

Jason Fischetti, Director of Technology and Chief Information Officer

Richard Russo, Director of Facilities

Danica Brugge, Dinkelmeyer Principal

Leyna Malone, Martin Avenue Principal

Denise Fisher, Newbridge Road Principal

Eileen Speidel, Park Avenue Principal

Jeffrey Rosof, Saw Mill Road Principal

James O'Brien, Saw Mill Road Assistant Principal

James Duffy, School Counselor

Jo Ann Signorelli, Social Worker

Matthew Brennan, N. Bellmore Fire District

June Smith, Director of Bellmore-Merrick Child Care Program

Wendy Tepfer, Director of the Community Parent Center

NCPD Officer, Joseph Monez or designee

Jessica Wessel, Parent Member

Board member: _____

8.24 Committee on Special Education

Ms. Carol A. Eskew, Psychologist, Chairperson

Dr. Lindsay Rich, Psychologist, Chairperson

Ms. Lauren Brady, Psychologist, Chairperson

Ms. Keri Dejak, Psychologist, Chairperson

Ms. Judy Stuertz, Psychologist, Chairperson

Ms. Cheryl Lange, Psychologist, Chairperson

Ms. Kristen Marino, Psychologist, Chairperson

Ms. Margaret Jaffa, Psychologist, Chairperson

Dr. Allison Azus, Psychologist, Chairperson

Ms. Brittany Powell, Psychologist, Chairperson

The Child's regular education teacher: Citation (Part 200.3)

The Child's special education teacher or special education provider: Citation (Part 200.3)

Dr. Kowal, School Physician*

Dr. E. Last, School Physician*

Parent Members**: Lorraine Darcy, Lisa Plate

Parent or persons in parental relationship of the student

*The school physician is not a mandated member of the CSE unless requested, in writing, by the parent of the student at least 72 hours before the meeting.

**The parent of the student may request that the parent member of the CSE not participate in the meeting.

8.25 Committee on Pre-School Education

Ms. Carol A. Eskew, Psychologist, Chairperson

Dr. Lindsay Rich, Psychologist, Chairperson

Ms. Kristen Marino, Psychologist, Chairperson

Ms. Margaret Jaffa, Psychologist, Chairperson

Ms. Cheryl Lange, Psychologist, Chairperson

Dr. Allison Azus, Psychologist, Chairperson

Member of Evaluation Site

Parent Members: Lorraine Darcy, Lisa Plate

Representative of Department of Mental Health

The Child's Teacher: Citation (200.3)*

Representative of Department of Health-Early Intervention Coordinator

Parent or persons in parental relationship of the student

8.26 Section 504 Committee

Ms. Carol Eskew, Psychologist, Chairperson

Dr. Lindsay Rich, Psychologist, Chairperson

Ms. Lauren Brady, Psychologist, Chairperson

Ms. Keri Dejak, Psychologist, Chairperson

Ms. Judith Stuertz, Psychologist, Chairperson

Ms. Cheryl Lange, Psychologist, Chairperson

Ms. Kristen Marino, Psychologist, Chairperson

Ms. Margaret Jaffa, Psychologist, Chairperson

Dr. Allison Azus, Psychologist, Chairperson

Ms. Brittany Powell, Psychologist, Chairperson

The Child’s regular education teacher: Citation (Part 200.3)
 The Child’s special education teacher or special education provider: Citation (Part 200.3)
 Parent or persons in parental relationship of the student

8.27 Registrars for the 2019-2020 Annual Budget Vote and Election

Riva Bazarewski, Barbara Fillios, Linda Van Name

8.28 Petty Cash Fund Custodians

<u>LOCATION</u>	<u>AMOUNT</u>	<u>CUSTODIAN</u>
Dinkelmeyer School	\$100.00/mo.	Danica Brugge
Martin Avenue School	\$100.00/mo.	Leyna Malone
Newbridge Road School	\$100.00/mo.	Denise Fisher
Park Avenue School	\$100.00/mo.	Eileen Speidel
Saw Mill Road School	\$100.00/mo.	Jeffrey Rosof

9. Depositories for School Funds

BE IT RESOLVED, that the North Bellmore Board of Education approves the following banks as depositories for school funds:

Account	Bank	Alternates
General Fund Checking	JP Morgan Chase	Sterling National Bank, Capital One, TD Bank, Flushing Savings Bank, HSBC, Citi Financial
School Lunch Fund	JP Morgan Chase	Sterling National Bank, Capital One, TD Bank, Flushing Savings Bank, HSBC, Citi Financial
Capital Fund	JP Morgan Chase	Sterling National Bank, Capital One, TD Bank, Flushing Savings Bank, NYLAF, HSBC, Citi Financial
Special Aid Fund	JP Morgan Chase	Sterling National Bank, Capital One, TD Bank, Flushing Savings Bank, HSBC, Citi Financial
Money Market Funds	JP Morgan Chase	Sterling National Bank, Capital One, TD Bank, Flushing Savings Bank, NYLAF, HSBC, Citi Financial
Payroll Fund	JP Morgan Chase	Sterling National Bank, Capital One, TD Bank, Flushing Savings Bank, HSBC, Citi Financial
Tenant Security Deposit Fund	JP Morgan Chase	Sterling National Bank, Capital One, TD Bank, Flushing Savings Bank, NYLAF, HSBC, Citi Financial

Trust and Agency Fund	Citi Financial, Signature Bank	Sterling National Bank, Capital One, TD Bank, Flushing Savings Bank, HSBC, JP Morgan Chase
Scholarship Fund Accounts	Capital One	Sterling National Bank, TD Bank, Flushing Savings Bank, NYLAF, HSBC, JP Morgan Chase, Citi Financial
Investment Accounts – General Fund, School Lunch Program, and Federal Fund	NYLAF	Flushing Savings Bank

BE IT FURTHER RESOLVED that the Board of Education hereby approves a maximum funding amount of \$60,000,000 per institution.

10. Authorizations

10.1 Authorization to Invest District Monies

BE IT RESOLVED that the District Treasurer and Deputy Treasurer are hereby authorized to invest district monies in accordance with Article 35, Section 1723 of Education Law and the Board of Education Policy 6240.

10.2 Designation of Person Authorized to Wire Funds

BE IT RESOLVED that the District Treasurer and Deputy Treasurer are hereby authorized to transfer funds via wire in an amount up to \$20,000,000. All other transfers via wire require prior Board of Education approval.

10.3 Authorization to Re-Establish Reserve Accounts

BE IT RESOLVED that the Board of Education hereby reaffirms the authorization for the following reserve accounts as prescribed under General Municipal law and/or Education Law: Workers’ Compensation Reserve, Unemployment Reserve, Employee Benefit Accrued Liability Reserve, Employee Retirement System Contribution Fund and Teachers’ Retirement Contribution Sub-fund.

Be it further resolved that the Board of Education authorizes the maximum funding amount of these reserves not including interest, as of July 1st, 2019 as follows: Workers’ Compensation Reserve, not to exceed \$600,000, Unemployment Reserve, not to exceed \$300,000, Employee Benefit Accrued Liability Reserve, not to exceed \$2,000,000, Employee Retirement System Contribution Fund Reserve, not to exceed \$3,500,000, and Teachers’ Retirement Contribution Sub-fund Reserve, not to exceed \$550,000.

10.4 Designation of Person Authorized to Transfer Funds

BE IT RESOLVED, that the Superintendent of Schools or her designee be authorized to (1) transfer funds within function codes and (2) transfer up to \$10,000 between function codes. All other transfers require prior Board of Education approval.

10.5 BE IT RESOLVED, that the North Bellmore Board of Education approves the following authorizations:

- a. **Contract Authorized Signatures** – Following Board approval, Board President, Board Vice President, or Superintendent may sign.
- b. **Filing of School and Special School Lunch Claims** – Superintendent or Assistant Superintendent for Business
- c. **SED Grants, ESEA Chapter I, All Federal Chapter Programs** – Superintendent, Assistant Superintendent for Business, or Board President
- d. **Federal Aid Filings** - Superintendent, Assistant Superintendent for Business, or Board President
- e. **Bid Openings** - Assistant Superintendent for Business
- f. **Payroll Certification** – Assistant Superintendent for Business
- g. **Nassau County Civil Service Commission Payroll Certification** – Board President
- h. **Staff Absences** – Superintendent
- i. **Petty Cash Funds** – Assistant Superintendent for Business
- j. **Cell Phone and Electronic Device Use and Reimbursements**
 Robert Vermillion \$40/month for cell phone
- k. **Free and Reduced Price Lunch and Milk Eligibility** – Assistant Superintendent for Business or Manager of School Lunch

11. Start-Up Funds School Lunch Program

BE IT RESOLVED that the following start-up funds are hereby established for the School Lunch Program.

LOCATION	AMOUNT
Dinkelmeyer School	\$30.00/year
Martin Avenue School	\$30.00/year
Newbridge Road School	\$30.00/year
Park Avenue School	\$30.00/year
Saw Mill Road School	\$60.00/year

12. Use of District Credit Cards

BE IT RESOLVED that the Board of Education permits the use of District credit cards by certain school officials and employees to pay for actual and necessary expenses incurred in the performance of work-related duties and to purchase goods for the District. The following job title is authorized to utilize a District credit card as part of the day-to-day duties: Director of Facilities and Operations and his designees

13. Appointment of Deputy Treasurer

BE IT RESOLVED that Susan Salvo be appointed as Deputy Treasurer at a stipend of \$500 per annum.

14. Check Signatures

14.1 BE IT RESOLVED that the Board of Education authorizes the Treasurer or Deputy Treasurer to sign all checks pertaining to school funds.

14.2 BE IT RESOLVED, that the Board of Education authorize the Superintendent and Assistant Superintendent for Business to certify all payrolls for the 2019-20 school year.

15. Official District Newspapers

BE IT RESOLVED, that the North Bellmore Board of Education approve the designation of the Bellmore Herald Life as the official District newspaper (Ed. Law 2004).

16. Days of Religious Observance

BE IT RESOLVED, that the North Bellmore Board of Education approves the following Days of Religious Observance Calendar for the 2019-2020 school year.

Eid-Al-Adha**	Aug. 12
Feast of the Assumption	Aug. 15
Feast of Elevation of the Cross*	Sept. 14
Rosh Hashanah	Sept. 30-Oct. 1
Yom Kippur	Oct. 9
First 2 Days of Sukkot	Oct. 14/15
Last 2 Days of Sukkot	Oct. 19/20
Feast Day of St. Demetrios*	Oct. 26
Feast of All Saints	Nov. 1
Feast of Immaculate Conception	Dec. 8
Christmas	Dec. 25
Feast of Circumcision and New Year*	Jan. 1
Epiphany*	Jan. 6
Ash Wednesday	Feb. 26
Purim	Mar. 10
Al-Isra' wal-Mi'Raj**	Mar. 22
Holy Thursday	Apr. 9
Good Friday	Apr. 10
First 2 Days of Passover	Apr. 9/10
Easter	Apr. 12
Last 2 Days of Passover	Apr. 15/16
Great Holy Friday*	Apr. 17
Pascha*	April 19
Ascension Day	May 21
Eid-Al-Fitr**	May 24
Ascension Day*	May 28
Pentecost	May 31
Shavuot	May 29-30
Pentecost*	June 7

* Old Calendar Eastern Orthodox Churches & Old Calendar Eastern Rite Romans Catholic Churches

** *Islamic*

17. Readoption of Existing Policies

BE IT RESOLVED, that the North Bellmore Board of Education approve and extend the existing policies, regulations, rules, by-laws, and directives in force during the 2018/2019 school year for the 2019/20 school year.

18. Readoption of District Shared Decision Making Plan

BE IT RESOLVED that the District Shared Decision Making Plan be readopted for the 2019-20 school year. (Copy on file in District Office)

19. Readoption of the APPR Plan

BE IT RESOLVED that the APPR Plan be readopted for the 2019-2020 school year. (A copy on file in District Office.)

20. Readoption of Professional Development Plan

BE IT RESOLVED that the Professional Development Plan be readopted for the 2019-2020 school year. (Copy on file in District Office.)

21. Readoption of Code of Conduct

BE IT RESOLVED that the Code of Conduct be readopted for the 2019-2020 school year. A copy of the Code of Conduct will be on file in the office of the Assistant Superintendent for Curriculum and Instruction.

22. Readoption of Districtwide School Safety Plan (Emergency Plan)

BE IT RESOLVED that the Districtwide School Safety Plan (Emergency Plan) be readopted for the 2019-2020 school year. A copy of the District Emergency Plan will be on file in the District Office.

23. Impartial Hearing Officers

BE IT RESOLVED that the North Bellmore Board of Education, pursuant to Federal and State Laws and Regulations, approve the list of individuals who are certified and eligible to serve as Impartial Hearing Officers in Nassau County for hearings regarding students with disabilities for the 2019/20 school year, as set forth by the New York State Education Department.

Resolved that the Board designate the Board President and Vice President as trustees who each have the individual authority to appoint an Impartial hearing Officer, who has been identified in accordance with the mandated State hearing officers selection procedures, on behalf of the Board of Education of the North Bellmore Union Free School District.

Resolved that the Board of Education approve as impartial hearing officer compensation rate of \$100 per hour for pre-hearing, hearing and post-hearing activities, as well as reimbursement for reasonable expenses.

24. Reaffirmation of School Employees' and Officers' Indemnification Pursuant to Public Officers Law 18:

BE IT RESOLVED, that the Board Of Education reaffirms its adoption of the coverage provided by Section 18 of the Public Officers' Law of the State of New York, for its employees, officers, and trustees, as defined in that statute. The adoption of this resolution is intended to reaffirm the provision of benefits, which shall supplement and be available in addition to defense benefits or indemnification protection conferred by virtue of other sources. The Superintendent of Schools or his designee shall confirm and take such additional action as may be necessary to obtain insurance protection against such potential liability to the District as may arise in connection with the adoption of this resolution.

25. Conclusion of Reorganization Meeting